



Lawrence County Fair

We've Got Good Things Growing

464 Midway Road ☆ New Castle, PA 16101

Phone 724 – 654 – 7745 ☆ Fax 724 – 654 - 8772

April 4, 2024

Re: Lawrence County Fair – August 12th – 17th 2024

Hello,

The Board of Directors of the Lawrence County Fair hopes this letter finds you happy and healthy while enjoying the mild winter we have been having in the New Year.

Please see the enclosed Contract Agreement for the 2023 Lawrence County Fair.

All contracts must be complete and received by August 1, 2024 to secure your location.

The Contract Agreement must include a listing of all items offered for sale. Failure to do so will result in rejection of said contract. The Lawrence County Fair Commercial Committee reserves the right to limit number and type of items. Remember to list your Exhibitor name precisely as it appears on your business or concession. Your sales tax ID number must also be included.

Every vendor must pay for electric hook-up.

\$1,000,000.00 Liability Insurance naming the Lawrence County Fair as additional insured is required. Exhibitors unable to supply a Certificate of Liability Coverage may purchase insurance through the Fair at the rate of \$150.00 for General and Product Liability. Vendor Liability insurance does NOT include game concessions or any type of rides. **The secondary insured description must read as follows:** THE LAWRENCE COUNTY FAIR AND FARM SHOW ARE NAMED AS ADDITIONAL INSURED AS IT RELATES TO GENERAL LIABILITY IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE POLICY.

Outside vendors are reminded to purchase enough footage to allow for the trailer tongue. Note on the contract where the public will be served from: the side or rear of the trailer.

VISA, Master Card and Discover cards are accepted. A 4% service fee will be charged.

Return one copy of the contract to 464 Midway Road, New Castle, PA 16101 with your deposit; retain a copy for your records. For any questions or concerns, please contact the office at (724) 654 – 7745.

We look forward to working with you.

Best Regards,

Jeffrey R. Martin
Lawrence County Fair Commercial Committee