



Lawrence County Fair

2024 Vendor Application

Fair Dates: August 12 – 17th, 2024
Payment in Full due by August 1, 2024.

One Contract Per Site

Rcvd: _____
 Amt: _____
 Bal Due: _____
 Bal Due: _____
 Tkts Rcvd: _____
 Insurance Yes
 New Vendor

Business Name:	Contact Person:
Address:	Phone:
City, State, Zip:	
PA Sales Tax #:	Email:
<input type="checkbox"/> I will provide my own insurance. (A copy must be on file by August 1st.)	<input type="checkbox"/> I would like to purchase insurance through the Fair. (\$150 for all vendors)

Items to Be Sold or Advertised

Items listed will be considered by the Fair Board and only those approved may be sold at the Fair.

<input type="checkbox"/> Beverages	<input type="checkbox"/> Lemonade	<input type="checkbox"/> Candy/Caramel Apples	<input type="checkbox"/> Cotton Candy
<input type="checkbox"/> Funnel Cakes	<input type="checkbox"/> Ice Cream	<input type="checkbox"/> Pizza	<input type="checkbox"/> Sandwiches
<input type="checkbox"/> Other (please specify): _____			

Space Requests sold in 10' increments

Tent Stakes, Trailer Hitches, and Awnings must be completely inside rented space.

<input type="checkbox"/> Commercial Buildings (\$15 per foot)	Total Feet Requested	
<input type="checkbox"/> Food Vendors (\$30 per foot)		
<input type="checkbox"/> Non-food vendors (\$22 per foot)	Notes:	
<input type="checkbox"/>		

Wristbands/Entry Tickets (Two Per Day Included Free)	Number of Additional Wristbands Requested @ \$5 each: _____
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Electric Hook-up *Vendors May Not Make Electrical Hookup. All vendors are required to pay for electric*

<input type="checkbox"/> 20 amps 120 volt	\$65	Total feet requested <u> 10 </u> (x) cost per foot _____ = _____
<input type="checkbox"/> 30 amps 240 volt	\$120	Number of extra vendor tickets <u> </u> at \$5.00each= _____
<input type="checkbox"/> 60 amps 240 volt	\$160	Electric Hook-up charge _____
<input type="checkbox"/> 100 amps 240 volt	\$200	Vendor Insurance _____
		Total _____

Return this application to the Fair Office.
 Lawrence County Fair 464 Midway Road New Castle, Pa 16101
 Fair Secretary (724) 654-77454 or lawcofair@gmail.com.

Lawrence County Fair

2024 Rules & Regulations

INFORMATION AND RULES FOR EXHIBITORS

ALL PERSONS or organizations wishing to sell or offer for sale any item or service, to pass out literature or samples or to solicit donations, shall first obtain space for such activity, and, having paid the customary charge and been assigned space, shall confine the activities to the space assigned.

HOURS OF THE FAIR – 10:00 AM to 11:00 PM EDT Daily. Doors to commercial exhibit buildings will open for exhibitors 9:50 AM and will be locked at 11:15 PM. All exhibits must be set up and in place by 11:00 AM of opening day and remain in place until 10:00 PM of closing day.

THE BOARD reserves the right to refuse space or to terminate leased space of any exhibitor that displays obscene or dangerous materials, **toy guns, knives, sexual objects or material, or any prohibited offensive weapons**. Any falsification of contract or omission is subject to **ejection removal** from the grounds.

ALL PERSONS shall leave the fairgrounds by midnight or within 30 minutes after the close of the last show for the day, whichever occurs later, except those persons assisting with the Fair or with exhibits or displays. All persons spending the night on the fairgrounds shall be registered at the Fair Office. **Trailers, campers, motor home:** Special camp site areas will be provided during the Fair for persons and families who stay in mobile living quarters or tents. All such vehicles or structures must be located in the assigned areas. Occupants must register at the office, purchase a season pass for each resident of the vehicle, list all occupants of the vehicle, pay for the camping permit, accept the assigned space, and display the permit. A limited number of electrical hookups are available. **(NO AIR CONDITIONERS MAY BE OPERATED)** and water will be available for filling tanks. Water hoses must be disconnected as soon as the tank is filled. NO permanent hose connection will be permitted. Size will be limited.

PARKING AND TRAFFIC – **Adequate parking space for exhibitors is provided. No automobile or truck traffic allowed on Midway after 11:00 AM. Parking in the midway or streets of the Fair is prohibited at all times.**

SAFETY – Exhibits shall be constructed and operated to assure the safety of everyone. Any machines that are in operation should be adequately guarded and an attendant provided. All trailers and stands using heat must be equipped with fire extinguishers. NO SMOKING IN THE BUILDINGS.

GROUNDING – Each outside exhibit shall protect Fair visitors by grounding the trailer or appliances, by means of a steel or copper rod, at least 5' long, driven into the ground and connected to the unit by a No. 6 wire. Approved alternate grounding methods may be used. To protect underground utilities, **DO NOT DRIVE THE GROUND ROD UNTIL THE LOCATION IS MARKED BY A REPRESENTATIVE OF THE FAIR.**

EXHIBITORS IN TENTS – shall be liable for damage to tents caused by erection of the exhibits or failure to remove exhibits by Sunday morning, if damage occurs when the tent is removed.

CLEANING - The Lawrence County Fair will clean the Midway and the aisles of the main display tents and buildings. Each exhibitor is responsible for cleaning his own display space. Refuse is to be placed in rubbish containers only. Items to burn and cardboard boxes that must be crushed, place in special containers.

NO SPACE MAY BE SUBLET BY AN EXHIBITOR.

SOUND SYSTEMS – No public address systems of any type may be used by exhibitors without the consent of the Lawrence County Fair Board. Exhibitor shall notify the Board of any such system and the extent of its use upon filling out this application. Exhibitor agrees to comply completely with the Board's decision of such use, which decision shall be made on a case by case basis. Permission may be revoked at any time by the Board upon its decision that the system is disruptive in any manner.

REMOVAL OF EXHIBITS – Exhibit halls will close at 12:00 midnight on Saturday, and will reopen on Sunday and Monday from 9:00 AM to 4:00 PM. All exhibits and display material must be removed from the grounds. Exhibitors are responsible for cleaning their exhibit area, placing all waste material in trash containers, and filling all holes made in the ground. Exhibitors who fail to clean their exhibit area or fill holes may be subject to additional charges.

VIOLATIONS – Violations of these rules or conduct contrary to the best interest of the Lawrence County Fair will not be permitted. Exhibitors or others who persist in such violations or conduct will be asked to remove their exhibits and leave the Fair property. No fees or charges will be refunded in such cases.

PROTECTION – Reasonable care will be taken to protect all exhibits on display from any injury and damage, but the Fair is not, in any way, to be held responsible for accidents, loss or damage by water, fire, theft, wind, vandalism, malicious mischief, or otherwise, whatever may be the cause or extent of the damage or loss.

PERSONS using alcohol or other controlled drugs or substances will be expelled from the grounds.

RAFFLES – By prior Board approval for Non-Profit only.

If prizes or awards are offered, you must furnish the Fair Board with a written list of winners of all drawings. All prizes must be awarded.

